

**National Presbyterian Church
Associate for Youth Ministry**

Position Description

The Associate for Youth Ministry has a heart for reaching youth and university students with the Gospel of Jesus Christ. This position will support the weekly youth programs (Sunday School, small groups, youth group) and special events (retreats, service events, etc), through the relational outreach and connection aspect of the Youth Ministry. If applicable, the Associate for Youth Ministry will help develop a music component to support the existing ministry programs.

This position may also help develop a ministry for college-aged students at National Presbyterian Church. This could include, but is not limited to, relational outreach, vision casting, and volunteer development for any programs that are launched.

The Associate for Youth Ministry works under the supervision of the Director of Youth Ministry in accordance with all stated policies of the Church and to advance the overall mission of NPC's Youth Ministry, as part of the Church's ministry vision and strategic plan.

Flexible scheduling is available, depending on the candidate.

If applicable, NPC will enroll the Associate Youth Director in the Center for Youth Ministry Training Graduate Residency program (cymt.org) which provides a full scholarship for a Master of Arts in Youth Ministry degree and practical coaching.

Major Duties and Responsibilities

The Associate for Youth and University Ministry will take on various degrees of leadership in the following areas:

Youth Ministry:

- A. Developing discipleship relationships with individual youth and building relationships with families.
- B. Developing a connection plan, to ensure that every youth is contacted at least once/year
- C. Implementation of a new visitor follow-up process
- D. Supporting weekly Sunday School, High School Small Group, and Youth Group
- E. Assisting with planning and preparation for special events, including fall retreats, overnights, summer trips, etc.
- F. If applicable, developing a youth worship component on Sunday mornings, and developing youth leadership in music

University Ministry

- A. Meeting regularly with college-aged students connected to NPC.
- B. Developing a strategy for outreach and discipleship with college-aged students.

The Associate for Youth and University Ministry will also participate in the following activities:

- A. Ministry staff meetings
- B. Other duties as assigned by the Ministry Directors
- C. Regular personal spiritual practices (e.g., Bible reading, prayer, etc.).

Minimum Qualifications

- A. A Bachelor's degree, or equivalent ministry experience.
- B. A maturing, personal relationship with Jesus Christ, showing continuing spiritual growth, moral and emotional strength, obedience to Biblical principles, and a demonstrated love for Jesus Christ and the church.
- C. Adherence to [NPC's Youth and Children Leadership Covenant](#) and the ability to sign [NPC's Biblical Standards for Leaders](#) statement.
- D. Demonstrated enthusiasm for working with youth and university students, with a willing spirit to serve and be used by God in the lives of youth.
- E. Demonstrated willingness to learn, to be mentored and taught, and to improve leadership skills.
- F. Demonstrated ability to plan and lead Bible studies, fellowship activities, and work projects.
- G. Good skills in listening and oral communication.
- H. Demonstrated ability to manage responsibilities with minimal supervision.
- I. Demonstrated ability to work creatively, cooperatively, and collegially with staff, parishioners, volunteers, and as a team member.
- J. Ability to pass appropriate pre-employment background checks to the Church's satisfaction.
- K. The physical demands described here are representative of those that must be met by an employee to perform successfully the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the employee is regularly required to sit, talk, and hear. The employee is frequently required to climb stairs and to reach with hands and arms and stoop, kneel, or crouch. The employee may sometimes be required to drive an automobile and is frequently required to stand, walk, and participate in sports or similar type physical activities. The employee is frequently required to carry documents or items from one building to another on the grounds of the Church.

Preferred Qualifications

- A. Experience mentoring or leading groups of youth, particularly adolescent boys.
- B. Experience leading worship.
- C. Familiarity with the PC(USA) and/or the Reformed theological tradition.

To apply, please submit the following to npcyouth@nationalpres.org:

- Cover letter
- Resume
- List of 3 references

Applications will be received until the position is filled.