



ADMINISTRATION BUILDING

What was here before the renovation?

The Culbertson Library used to be on the second floor and only accessible via stairs. Now that the Library has moved into a new space in the Church building, the room can be reconfigured to enable the relocation of some staff from Agencies (across campus) into the Administration Building to be closer to the rest of the staff team.

What's new?

First floor:

- Work is underway to create a new receptionist's office which will feature an operable window that can be open/closed, providing an extra layer of security.
- The receptionist's office will face the entrance to enable a staff person to easily see all activity at the front door.

Second floor:

- The former Culbertson Library is being converted into an office suite, which will include three private offices, as well as open office space for 3-4 people. Features include a new ceiling with LED lighting, new flooring, and a new heating and air conditioning system. Some custom shelving will be installed.
- Minor cosmetic upgrades will occur in the Senior Pastor's office, including repainting and new carpeting.
- Furniture will be added in new spaces, as needed.

The goal is to complete the Administration Building improvements by December 2023.